

Working with the Alarm System

Disarming Upon Arrival

- 1) Swipe/Place your key fob over the outside panel. The key fob will automatically disarm the system when it is swiped
- 2) If for some reason the system does not disarm, and a red light is on the inside panel:
 - a. Press the lower right button “CMD” until the screen reads “ARM/DISARM”
 - b. Press the button underneath “DISARM”
 - c. Enter your 4-digit code – *Code Reminder Upon Request*
 - d. Press “CMD” once more

Arming Upon Departure (If you are the last person)

- 1) Press the lower right button “CMD” until the screen reads “ARM/DISARM”
- 2) Press the button under the word “ARM”
- 3) You have 1 minute to leave. Please make sure the door is fully closed and the doors are locked

- CLC STAFF